



## August 24, 2011 Agenda

11:30am-1:30pm Public Health Conference Room

*Beginnings' mission is to create a local culture that supports women in their efforts to abstain from alcohol, tobacco or other harmful substances during pregnancy.*

Time	Activity	Who	Notes
<b>Welcome &amp; Introductions</b>			
11:30 - 11:45	Arrivals, informal discussion, review meeting materials	all	Orientation Sheet, FASD Day Volunteer sign-up, Agency Announcement Board, FASD Day materials
11:45 - 11:55	Welcome: <ul style="list-style-type: none"> <li>• Mission, Vision, Goals</li> <li>• Role clarification: Coordinator, facilitator, time keeper, recorder, decision-making</li> <li>• <b>Purpose of meeting:</b> finalize FASD Day activities, discuss 2011 Retreat, fiscal update, update on Shared Measurement tool, reconnect with partners</li> </ul>	Shannon	'ad-hocracy' thumb voting
11:55 - 12:20	Opening <ul style="list-style-type: none"> <li>• Introductions</li> <li>• Review &amp; clarify agency announcements</li> <li>• Fiscal overview</li> <li>• Committee announcements: Shared Measurement, FASD Day</li> <li>• Align on agenda               <ul style="list-style-type: none"> <li>○ <b>Hot Topics:</b> FASD Day Public Forum, Beginnings 2011 Retreat</li> </ul> </li> </ul>	all	* Women's Legacy Fund luncheon
<b>Discussion &amp; Decision-Making</b>			
12:20-1:10	Big group discussions - Retreat & Public Forum <ul style="list-style-type: none"> <li>- What do we want to accomplish at the 2011 Beginnings Retreat? Who will be on the planning committee?</li> <li>- FASD Day Public Forum: Review agenda. What still needs to be done? Who will do what?</li> </ul>	all	
1:10 - 1:20	Confirm next steps <ul style="list-style-type: none"> <li>• by who? when?</li> <li>• communication plan</li> <li>• Future meetings</li> </ul>	all	
1:20 - 1:30	Closing Discussion <ul style="list-style-type: none"> <li>• Did we achieve our purpose?</li> <li>• Individual comments</li> </ul>	all	
<b>Adjourn</b>			
Next Meeting: October 26, 2011			
1:30 - 1:45	Room clean-up		